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24 February 1953

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: Organization - Request for Modification of Table of Organization. Personnel. [REDACTED] 25X1A6a  
[REDACTED] 25X1A6a  
[REDACTED] 25X1A6a

1. In order to meet changing conditions in the [REDACTED] it is necessary to reorganize the present Table of Organization. 25X1A6a

2. In effecting this reorganization it is desired to retain certain positions now in force, reclassify several, add those which experience indicates will actually be required and delete others now not needed. This can be accomplished in the following manner without cumbersome detail:

(a) Cancel present [REDACTED] T/O dated 8 February 1951, attachment (A), and substitute, therefore, the T/O as shown in attachment (B). This proposed T/O is the same as that submitted in the revised FY-1954 Budget Estimates. Therefore, there will be no change in fund requirements. 25X1A6a

3. It is requested, therefore, that the above change to the presently authorized Table of Organization be approved and the records amended accordingly. This change does not affect the overall Foreign Field ceiling of the Office of Communications.

[REDACTED]  
Assistant Director for Communications

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